



KUOW, Governance Committee March 14 Meeting RSVP Required

KUOW

Thursday, March 14, 2024 at 3:00 PM PDT to Thursday, March 14, 2024 at 4:30 PM PDT

Agenda

I. Welcome & Call to Order

3:00 PM

A. Board Engagement Through an Equity Perspective

We encourage all Board members to consider these guiding questions as they engage in their work:

- *What would be my default decision or solution in this situation?*
- *Who benefits from this default approach?*
- *Whose perspectives are missing?*
- *What steps will I take to make a more equitable decision or design a more equitable solution?*

B. Invitation to Disclose Possible Conflicts of Interest

C. Overview of Meeting Purpose

D. Invitation for Additional Topics

E. Approval of Jan 11th Draft Minutes

II. Committee Business

A. Workplan Review

3:05 PM

B. Bylaws

3:15 PM

C. Recruitment

3:30 PM

D. Mentoring Check In

4:00 PM

Mentoring Pairings:

Sarah - Raina

Gabrielle - David L.

Lucrezia - David C.

Laura - Heidi

Kevin - Irwin

E. Retreat Update

4:10 PM

Remember do the pre-reads!

III. Additional Topics

4:20 PM

IV. Items for the Exec Committee

4:25 PM

V. Upcoming Meetings

VI. Public Comment

VII. Executive Session

An Executive Session can be called at any time during the meeting based on the following criteria: To consider matters relating to individual employees, proprietary information, litigation, and other matters requiring the confidential advice of counsel, commercial or financial information obtained from a person on a privileged or confidential basis, or the purchase of property or services whenever the premature exposure of such purchase would compromise the business interests of any such organizations.

VIII. Adjournment

4:27 PM



APPROVED KUOW, Governance Committee

March 14 Meeting Minutes

KUOW – Virtual & In-Person | Mar 14, 2024 at 3:00 PM PDT

In-Person Location | Rita Koontz Community Center 1121 NE 45th St. Seattle WA 98105

Virtual Location | Zoom

Attendance

Members Present:

Members: Mark Ashida, Irwin Goverman, Heidi de Laubenfels, Caryn Mathes, Andy McGovern, Kevin Schofield, Raina Wagner

Members Absent: David Iyall, Ian Warner

Staff Present: Ryleigh Brimhall, Shawnteasha Crow, Fieta Robinson, Kerry Swanson

Members of the Public: n/a

- I. **Welcome & Call to Order** | Ms. Wagner called the meeting to order at 3:03 pm
 - a. Board Engagement Through an Equity Perspective
 - i. Ms. Wagner read the DEI reflective questions centering on equity during the Committee meeting and in discussions.
 - b. Invitation to Disclose Possible Conflicts of Interest
 - i. Ms. Wagner asked the Committee to disclose any conflicts of interest. None were expressed.
 - c. Overview of Meeting Purpose
 - i. Ms. Wagner went over the purpose of the meeting, which included reviewing the Work Plan and FY25 Recruitment.
 - d. Invitation for Additional Topics
 - i. Ms. Wagner asked the Committee for any additional agenda topics, but none were expressed.
 - e. Approval of Jan 11th Draft Minutes
 - i. Ms. Wagner asked for a motion to approve the January 11th Governance Committee meeting minutes. The motion was moved by Irwin Goverman and motion seconded by Heidi de Laubenfels. With no objections, the minutes were approved.
- II. **Committee Business** | The Committee focused on five topics during the discussion of Committee business. The topics were the 2024 Work Plan, Bylaws, Recruitment, Mentoring, and the 2024 Board Retreat.
 - a. Workplan Review
 - i. The Committee reviewed the 2024 Work Plan and discussed upcoming tasks.

b. Bylaws

- i. Ms. Wagner presented an update on the Bylaws. The next step with them would be to review them annually. This would include removing any lingering gender references and working with the DEI Committee to make any further adjustments or corrections.

c. Recruitment

- i. The Committee discussed the need to establish a Recruitment sub-committee for this year's recruitment cycle. After discussion, the Committee agreed not to have a sub-committee and to work on Recruitment together. In preparation for the May Governance Committee meeting, the Committee will strive to have a list of skills and expertise to prioritize and a number of potential candidates in mind. Regarding utilizing the new Recruitment tool, Raina, Mark, and Irwin will serve on a task force to determine a communications plan and will share it with the Committee in May.

d. Mentoring Check In

- i. Ms. Wagner reported on the success of the 2024 Board Buddies. The five new members were connected with veteran members, and all of them were able to meet at least once.

e. Retreat Update

- i. Ms. de Laubenfels shared with the Committee an overview of the agenda for the March 30th Board Retreat. The Committee discussed and gave feedback to Ms. de Laubenfels.

III. Public Comment | Ms. Wagner asked if there were any members of the public in attendance for public comment. There were no members of the public, and no comment was made.

IV. Executive Session | There was no executive session called for this meeting.

V. Adjournment | Ms. Wagner adjourned the meeting at 4:30 pm